



integrated health & mental health consultation

**Early Childhood Services
JOB DESCRIPTION**
Mental Health Center Serving Boulder and Broomfield Counties

For further information contact team leader, Jordana Ash at 720.406.3637 or jash@mhcbbc.org

TITLE: Early Childhood Consultant	REPORTS TO: Team Leader
JOB CLASS: Therapist II or III	Date of creation or this revision: 05.08
GRADE:	

Purpose:

Deliver mental health consultation services in child care, pre-school settings and licensed family child care homes, to assist prevention, early identification, and intervention with at risk children and families to succeed in the early care system. Collaborate with and provide consultation to early care personnel and with other community agencies.

JOB DESCRIPTION:

Provide program and child specific consultation and intervention as needed in early care settings.

Core Competencies:

- COMMUNICATION
- CUSTOMER FOCUS
- PARTNERING/COLLABORATION
- RECOVERY
- STRATEGIC THINKING AND LEADERSHIP

Essential Duties:

- Guided by Kid Connects model and best clinical practices, provide center-wide mental health consultation to staff, parents and children
- Together with teaching staff and families, plan, implement, and monitor interventions for specific children or classrooms
- Maintain a clinical caseload, including assessment and intervention, within agency guidelines
- Regularly consult and communicate with administrators, teachers and family regarding program and children.
- Monitor and track the developmental stages of young children and use developmental information to assist in case formulation with teaching staff and families.
- Use standardized measures to assist in screening and intervention services
- Work collaboratively with clients and other pertinent community partners (i.e. DSS, psychiatrists) to provide assessment, develop treatment plans and coordinate appropriate care.
- Assess and intervene in crisis situations to provide appropriate interventions or referrals
- Provide training and workshops for staff and parents multiple times throughout the year
- Collaborate on a regular basis with other agencies such as Child Find, Public Health, Social Services
- Provides a variety of case management services, including facilitating multiple-agency staffings, participating in collaborations, and developing resources for staff/families
- Document provision of services, assessments, evaluations and treatment goals consistent with clinical and administrative policies and procedures.
- Provide referrals to MHCBBC and outside agencies as appropriate.
- Participate in team meetings to staff cases and communicate administrative information.

- Engage in reflective supervision opportunities with supervisor and peers
- Attend site meetings as appropriate including parent/teacher conferences, special ed staffing
- Maintain up-to-date clinical records and program logs on all services provided
- Other duties as assigned.

JOB QUALIFICATIONS

Education and Experience:

Therapist I:

- Masters in Psychology, Social Work, Counseling or related field plus 1 to 2 year internship.
- 0-1 year prior experience in a clinical setting.

Therapist II:

- Masters in Psychology, Social Work, Counseling or related field plus 1 to 2 year internship.
- 3-7 years prior experience in a clinical setting.
- Or: Related PhD plus zero to three years prior experience in a clinical setting.

Therapist III:

- Masters in Psychology, Social Work, Counseling or related field plus 1 to 2 year internship.
 - 9-10 years prior experience in a clinical setting.
 - Or: Related PhD plus five years prior experience in a clinical setting.
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- Prior experience working with young children (birth-five years) and families.
 - Prior experience working in a collaborative setting.
 - Familiarity with child care industry

Knowledge, Skills and Abilities:

- **Bilingual/ (Spanish) required/Bicultural preferred.**
- Excellent interpersonal and oral communication skills.
- Working knowledge of effective early childhood mental health and clinical interventions.
- Knowledge of childhood developmental norms.
- Must be competent in working with people of diverse cultural and ethnic backgrounds.
- Ability to work independently as well as in a team setting.
- Ability to manage difficult or emotional situations.
- Knowledge of community resources and ability to make appropriate referrals.
- High degree of professionalism.
- Intermediate knowledge of MS Word.
- Understanding of BVSD and SVVSD school system (preferred).

Working Environment:

- Exposure to ill children and sometimes to bodily fluids.
- May include frequent exposure to persons in distress or mental health crisis including but not limited to unpredictable, escalated, or potentially volatile behaviors.

Physical Activities:

- Moving furniture, physical action with children.

Hours expected to work:

Full-time 40 hours. May need to schedule and participate in meetings after regular business hours or at parent's convenience